

SHINGWAWK KINOOMAAGE GAMIG IS HIRING!



"Preserving the integrity of Anishinaabe knowledge and understanding in cooperation with society to educate the present and future generations in a positive, cooperative and respectful environment"

Job Title: Senior Analyst Institutional Research and Effectiveness
Reports To: President & Chief Academic Officer
Salary Range: \$95,000 - \$120,000
Location: Shingwauk Kinooamaage Gamig, Bawaating (Sault Ste. Marie, Ontario)

Position Summary:

Senior Analyst Institutional Research and Effectiveness

The Senior Analyst Institutional Research and Effectiveness is a key leadership role responsible for ensuring that the institution meets the highest standards of educational accreditation, regulatory compliance, and quality assurance. This position is essential in advancing the institution's commitment to Anishinaabe aadziwin (worldview) and fostering continuous improvement to support Shingwauk Kinooamaage Gamig's (SKG) mission and growth as a culturally based Indigenous institute.

Key Responsibilities

- Serve as the primary liaison with accrediting bodies, including IAESC, WINHEC, NIAB and other professional accrediting bodies to ensure full compliance with institutional and programmatic accreditation standards.
- Lead the preparation and submission of accreditation documentation, including new program proposals, program major modification proposals, self-studies, reports, and assessments.
- Coordinate institutional reviews and new program accreditation processes, fostering strategic and sustainable growth.
- Monitor and ensure adherence to all higher education regulations, including those specific to Indigenous institutes and accrediting bodies.
- Develop and implement policies and procedures that align with evolving regulatory requirements and support cultural priorities.
- Analyze institutional data including data from course evaluations, program reviews, and institutional assessments to inform continuous improvement efforts.
- Analyze how well the institution is tracking to realize its strategic goals and objectives
- Provide data analysis to inform institutional governance and decision making
- Develop, revise, and enforce policies related to accreditation, compliance, and academic integrity in alignment with Anishinaabe aadziwin.
- Maintain accurate and comprehensive records of all accreditation and compliance activities.
- Compile and analyze data to produce detailed reports for internal and external stakeholders, including Indigenous communities.
- Act as a key advisor to senior leadership on accreditation, compliance, and quality assurance matters.
- Engage in governance activities, such as Academic Council Board participation, to guide institutional decision-making.
- Foster a culture of quality, compliance, and respect for Anishinaabe aadziwin across the institution, inspiring teams to achieve excellence.

Qualifications

Education

- A Master's degree is required; a PhD or terminal degree is preferred, particularly in education, Indigenous studies, or fields related to quality assurance and compliance in higher education.

Experience

- Experience in accreditation, regulatory compliance, and quality assurance within higher education.
- Experience taking a program accreditation through the full lifecycle from concept to implementation is preferred.
- Proven leadership in managing academic policy, procedures, and curriculum development.
- Experience working with Indigenous institutes, culturally specific accreditation frameworks, or community-led educational initiatives is strongly preferred.

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- Strong risk management expertise to identify, assess, and address compliance risks effectively.
- Exceptional interpersonal skills for engaging with diverse stakeholders, including Indigenous communities, and navigating complex conversations with professionalism.
- Analytical and detail-oriented mindset to drive data-informed decisions and quality initiatives.
- Cultural competency and experience working with Indigenous governance, community engagement, and knowledge systems are essential.
- Proven ability to lead teams and projects, fostering collaboration and achieving results.

This position is critical in advancing Shingwauk Kinooamaage Gamig’s vision of becoming a sustainable and culturally based Anishinaabe university. The Senior Analyst will ensure that all quality assurance efforts honor the institution’s unique mission and contribute to its growth and success.

This position is situated in Bawating / Sault Ste. Marie. For any questions or full Job Descriptions regarding this this employment opportunity please contact Human Resources at humanresources@shingwauku.org

Interested applicants can email their cover letter, resume, and 3 work related references by the deadline **Friday, February 21, 2025 @ 4:00pm.**

Please Address the Email to:

Human Resources: careers@shingwauku.org

Shingwauk Kinooamaage Gamig

Subject: Senior Analyst Institutional Research and Effectiveness

Shingwauk Kinooamaage Gamig is committed to fostering an inclusive environment that respects and celebrates the diversity of Anishinaabe and other Indigenous Peoples. Preference will be given to candidates who identify as Indigenous.

***Preference will be given to Anishinaabe Applicants ***

We would like to thank all applicants, however, only those selected for an interview will be contacted.