

# Join Our Team

## Associate Vice President, Campus Operations & Services

**Location:** Baawaating / Sault Ste. Marie, Ontario (Shingwauk Kinooamaage Gamig)

**Employment Type:** Full-Time, Permanent

**Reports To:** President / Chief Academic Officer

**Salary:** \$90,000 – \$110,000 per annum

**Anticipated Start Date:** April 1, 2026

**Application Deadline:** **Friday, March 13, 2026 at 4:00 PM**

### About Shingwauk Kinooamaage Gamig

Shingwauk Kinooamaage Gamig (SKG) is an Indigenous-governed, First Nations–controlled post-secondary institution in Baawaating (Sault Ste. Marie), Ontario. Rooted in Anishinaabe values, SKG delivers accredited, community-based programs that advance language revitalization, cultural knowledge, and land-based learning in support of Indigenous self-determination and learner success.

### The Opportunity

We are seeking a strategic, experienced, and culturally grounded leader to join our executive team as **Associate Vice President, Campus Operations & Services**. Reporting directly to the **President / Chief Academic Officer**, you will provide leadership across the full range of operational and student-facing services that enable SKG to fulfill its mission.

This is a meaningful opportunity to shape an institution where education and culture are inseparable — and where your work will have a direct and lasting impact on students and communities.

### What You Will Do

#### **Campus Operations & Academic Delivery**

- Provide strategic oversight of academic support services, scheduling, resource allocation, and operational systems.
- Support classroom and land-based learning environments while ensuring compliance with academic and quality assurance standards.
- Lead operational planning, budgeting, and reporting to meet regulatory and accreditation requirements.
- Guide admissions, enrolment, financial aid, wellness, advising, tutoring, and student life initiatives.

- Champion recruitment, retention, and graduation strategies that centre student wellbeing and cultural identity.
- Oversee facilities management, maintenance, health and safety, security, IT systems, and emergency preparedness.
- Supervise and mentor managers and staff, fostering a workplace grounded in Anishinaabe values — respect, humility, honesty, and responsibility.
- Build collaborative relationships with students, faculty, Elders, and community partners.

## **Who You Are**

### **Required**

- Bachelor's degree in Education, Counselling, Social Work, or a related field
- Minimum 5 years of experience in student services, academic advising, or operational leadership
- Demonstrated experience working with Indigenous communities and Elders
- Strong communication, organizational, and project management skills
- Knowledge of Indigenous cultures, traditions, and ways of knowing

### **Preferred**

- Master's degree in a relevant field
- Experience in an Indigenous post-secondary environment
- Proficiency in Anishinaabemowin or commitment to language learning
- Familiarity with operational systems, academic support processes, and student service models

### **All Candidates Must**

- Provide a satisfactory Vulnerable Sector Criminal Record Check (CPIC)
- Be available to travel as required

## **What We Offer**

- A workplace rooted in Anishinaabe values and community
- The opportunity to contribute to a truly unique and purpose-driven institution
- Professional development support

## **How to Apply**

Interested candidates are invited to submit a confidential cover letter and curriculum vitae by **March 13, 2026 at 4:00 PM** to:

**Human Resources | Shingwauk Kinoomaage Gamig**

**Email:** [careers@shingwauku.org](mailto:careers@shingwauku.org)

*Please include "Associate Vice President, Campus Operations & Services" in the subject line.*

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*Shingwauk Kinoomaage Gamig is committed to employment equity. Indigenous applicants are strongly encouraged to apply.*

*We thank all applicants for their interest.*